

BERGENFIELD LIBRARY BOARD OF TRUSTEES MEETING

Minutes

October 19, 2017

Present:

Thomas Neats, President
Dr. Nelson Reynoso, Vice President
Barbara Chittum, Recording Secretary
Marcella Deauna, Treasurer
Thomas Lodato, Council Liaison
Allison Moonitz, Director
Charles J. O’Dowd, Jr, Trustee Emeritus
Norman Schmelz, Mayor
Chris Langschultz

Mr. Tom Neats called the session to order at 7:45 p.m.

Notification of Public Meeting

President Neats read the report on public notification of this meeting.

Minutes

A motion was made by Mayor Schmelz, seconded by Mrs. Deauna to accept the minutes of September 14, 2017. All voted in favor. Motion carried.

Bills

A motion was made by Mrs. Chittum, seconded by Mr. Langschultz to approve the September 2017 bill list. All voted in favor. Motion carried.

Public Portion

None

Correspondence

None

President’s Report

Mr. Neats stated that Children’s Story Hour had resumed with a great response. The Friends of the Library’s Market Place did well.

BCCLS and Friends

Ms. Moonitz also stated that profit at the Friends of the Library Market Place did well.

The BCCLS billing formula and phasing will be voted on next week. There is a need for the formula to pass in order to preserve future financial stability.

Funding for the Centennial event must be passed through the Friends of the Library group. Revised planning of everything, including seed money and division of funds is pending approval by the Friends of the Library. Information concerning the handling of funds has been presented to our lawyer and the municipality.

Buildings and Grounds

None

Finance

Mrs. Deauna stated that the audit will be received on October 27, 2017, by our accountant.

Personnel

Ms. Moonitz stated that the union is looking for a date to begin conferring on the next contract.

A temporary part-time executive secretary has been hired for Wednesday afternoons and Friday mornings. She is a bookkeeper at the Mahwah Library.

Policy

None

Director's Report

Ms. Moonitz stated that the 2018 budget is in the works and she is trying to include HOOPLA and still keep expenses down. She will be ready with the budget by the November meeting. Perhaps supplemental funds for bonus programs, during the Centennial, can be provided by the Borough for a one-time influx of funds. Local business will be contacted for goods or funding.

The bond issue on the NJ Ballot was discussed.

Trustee Education

There will be a Trustee training event at the Hasbrouck Heights Library on November 16-17, 2017. Ms. Moonitz asked for volunteers to attend.

Old Business

Mayor Schmelz described the Philippine Story Event. The Philippine Vice Consul attended. There was a story hour, with the book "The Turtle and the Monkey" being read. There was a martial arts demonstration and dance performance. The first regularly scheduled Philippine Story Hour was successful.

Mayor Schmelz explained the Bergenfield Volunteer Thank You party on November 12, 2017 at the Fiesta.

New Business

A motion was made by Mayor Schmelz, seconded by Mr. Langschultz to accept the 2018 calendar of closing dates of the library. All voted in favor. Motion carried.

A motion was made by Mrs. Deauna, seconded by Mrs. Chittum to accept the 2018 calendar of trustee meetings. All voted in favor. Motion carried.

Dr. Reynoso outlined some planning for the upcoming Centennial event. There will be meetings with sub-committees formed, i.e. decorations, journal and family events. The date has been changed from April 28, 2018 to May 5, 2018. The new venue is the Knights of Columbus hall in Dumont. There will be a cash bar. Univision has been contacted to provide a free DJ. There has been no response yet. The next meeting for the Centennial event will be October 30, 2017.

Mr. Neats thanked Mayor Schmelz for his efforts in providing the Centennial event venue.

A motion was made by Mayor Schmelz, seconded by Mrs. Deauna, to go to closed session. All voted in favor. Motion carried.

Mr. Neats returned to open session at 8:35 p.m.

Adjournment

A motion was made by Mrs. Deauna, seconded by Mayor Schmelz to adjourn the meeting. All voted in favor. Motion carried. Meeting was adjourned at 8:37 p.m.

Barbara B. Chittum
Recording Secretary