



Bergenfield Public Library COVID-19 Policy

These guidelines were created with guidance from the Bergenfield Health Department, New Jersey Department of Health and the Center of Disease Control. This policy remains in effect until one or all of these entities declare there is no longer a need to maintain modified services to the public.

Library staff and hired cleaners strive to keep the library sanitized and cleaned on a regular schedule. We cannot guarantee the library is a germ-free environment, and ask that you determine if the public library is a safe place for you and your family during this global pandemic.

- If you have COVID-19 or have a fever or symptoms of COVID-19, do not enter the library. If someone in your household has COVID-19 or has symptoms of COVID-19, do not enter the library during your quarantine. In those circumstances, we ask that you communicate with a health care professional and follow all CDC recommended steps.
- Face coverings that completely cover the mouth and nose are required while in the Library. Masks, bandanas or scarves are acceptable. Hands, shirts, or other clothing are not acceptable face coverings. The Library can provide you with a mask if requested. Those who do not abide by this requirement may not enter the library, but may use our curbside pickup service as an alternative.
- A limited number of people are allowed in the building at any given time. You may be informed that you have to wait to enter the building or that you may need to finish your visit, so we can maintain this threshold. You may be asked to leave the library if you have been here for an extended period of time, to allow for others to enter.
- No more than 50 (TBD) patrons are allowed in the Library at one time.
- No individual may remain inside the Library building for more than 60 minutes.
- Maintain physical distancing of at least 6 feet from other patrons and staff at all times. Due to physical distancing recommendations, socializing and collaborating in the library is not allowed at this time.
- No one under age 14 may enter the Library without a parent, guardian or other responsible adult who will supervise their behavior while in the Library. During the school year, middle school age children (Grade 6-8) should not be left unattended in the library for extended periods of time. After extended periods of time, or in case of a problem, library staff (after consultation with the Director or Person In Charge), may determine what is a reasonable length of time for the minors to be left unattended. This time limit may be reduced to comply with metered access building occupancy quotas.
- No more than one person may occupy a quiet study room at a time.
- Public computer access will be limited per person per day. Public computer sessions are limited to 30 minutes.
- Outside furniture may not be brought into the Library.
- Failure to abide by the foregoing COVID-19 policy instructions constitutes a violation of the library's code of conduct and may subject the violator to suspension or revocation of library privileges

Approved by the Bergenfield Library Board of Trustees on July 9, 2020