



**BERGENFIELD LIBRARY BOARD OF TRUSTEES EMERGENCY MEETING**  
**Conducted virtually via Zoom**

**Minutes**  
**July 15, 2021**

**Present**

Thomas Neats, President  
Barbara Chittum, Recording Secretary  
Marcela Deauna, Treasurer  
Fanny Cruz-Betesh  
Natalie Rivas  
Mayor Arvin Amatorio  
Christopher Langschultz, Alternate for Superintendent of Schools  
Allison Ballo, Director  
Darlene Swistock, Interim Recorder of Minutes

President Neats called the meeting to order at 7:32 pm.

**Notification of Public Meeting**

President Neats read the report on public notification of this meeting.

**Minutes**

**Motion by Ms. Cruz-Betesh to accept the June 10, 2021 meeting minutes.**  
**Ms. Deauna seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes  
Ms. Cruz-Betesh - Yes  
Ms. Deauna - Yes  
Mr. Neats - Yes  
Ms. Rivas - Yes  
Mayor Amatorio - Yes  
Mr. Langschultz - Yes

The motion carried.

**Bills**

President Neats asked for a motion to approve and add the July 8, 2021 bill list to the agenda.

**Motion by Mr. Langschultz to add the July 8, 2021 bill list to the agenda.**  
**Ms. Deauna seconded the motion.**

**Motion by Mr. Langschultz to approve the July 8, 2021 bill list.**  
**Ms. Deauna seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes



Ms. Cruz-Betesh - Yes  
Ms. Deauna - Yes  
Mr. Neats - Yes  
Ms. Rivas - Yes  
Mayor Amatorio - Yes  
Mr. Langschultz - Yes

The motion carried.

### **Public Portion**

No report

### **New Business**

Ms. Ballo requested guidance from the Board regarding the COVID-19 safety protocols currently in place and provided recommendations. Protocols included mask requirements, patron visit and computer session length, occupancy limits, unaccompanied minors and the resumption of indoor programming and room rentals.

Discussion followed. President Neats asked Mr. Langschultz about safety protocol in the schools. Mayor Amatorio noted the Borough's Health Department is also following state guidelines and it would be beneficial if the library and schools were consistent with mask requirements. It was proposed that the Library defer to CDC guidelines concerning mask usage. Indoor programs in the Children's Room and YA Room and room rentals will require attendees to wear masks.

The Board agreed with Ms. Ballo's other recommendations and decided to change the Library's current policy to follow CDC recommendations for mask usage.

**Motion by Mr. Langschultz to approve the consensus motions effective August 1, 2021.  
Ms. Deauna seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes  
Ms. Cruz-Betesh - Yes  
Ms. Deauna - Yes  
Mr. Neats - Yes  
Ms. Rivas - Yes  
Mayor Amatorio - Yes  
Mr. Langschultz - Yes

The motion carried.

Mr. Neats reported on the sample of the "Welcome to Bergenfield, Welcome to Your Library" mailer postcard for new residents that was included in the board packet.

The Library has also received very positive feedback regarding the new passport service.

Mayor Amatorio welcomed Ms. Rivas to the board.

The next meeting will be held in person on September 9, 2021. If Ms. Ballo needs to provide an update on the approved COVID-19 policy changes, the board will hold another emergency meeting in August.



**Adjournment**

**Motion by Ms. Cruz-Betesh to adjourn the meeting.**

**Ms. Deauna seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes

Ms. Cruz-Betesh - Yes

Ms. Deauna - Yes

Mr. Neats - Yes

Ms. Rivas - Yes

Mayor Amatorio - Yes

Mr. Langschultz - Yes

The motion carried.

Respectfully submitted,

*Barbara Chittum*

Darlene Swistock, Recorder for  
Barbara Chittum, Recording Secretary