



**BERGENFIELD LIBRARY BOARD OF TRUSTEES MEETING**  
Conducted virtually via Zoom

**Minutes**  
**February 10, 2022**

**Present**

Thomas Neats, President  
Barbara Chittum, Recording Secretary  
Fanny Cruz-Betesh  
Marcela Deauna, Treasurer  
Laurie Phipps, Vice President  
Natalie Rivas  
Sarah Shaffren  
Christopher Langschultz, Alternate for Superintendent of Schools  
Thomas Lodato, Council Liaison  
Allison Ballo, Director  
Jennifer Murray, Administrative Assistant

President Neats called the meeting to order at 7:32 pm.

**Notification of Public Meeting**

President Neats read the report on public notification of this meeting.

**Minutes**

**Motion by Ms. Deauna to accept the January 13, 2022 meeting minutes.**  
**Ms. Phipps seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes  
Ms. Cruz-Betesh - Yes  
Ms. Deauna – Yes  
Mr. Langschultz - Abstain  
Councilman Lodato - Abstain  
Mr. Neats - Yes  
Ms. Phipps – Yes  
Ms. Rivas - Yes  
Ms. Shaffren - Yes

The motion carried.

**Bills**

**Motion by Ms. Chittum to approve the February 10, 2022 bill list.**  
**Ms. Cruz-Betesh seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes



Ms. Cruz-Betesh - Yes  
Ms. Deauna – Yes  
Mr. Langschultz - Yes  
Councilman Lodato - Yes  
Mr. Neats - Yes  
Ms. Phipps – Yes  
Ms. Rivas - Yes  
Ms. Shaffren - Yes

The motion carried.

### **Public Portion**

No public comments.

### **Correspondence**

No report.

### **President's Report**

President Neats reported he has done a few walkthroughs of the building and noted patron usage has definitely picked up.

### **Committee Reports**

#### **BCCLS and Friends**

Ms. Ballo reported that the Friends will be subsidizing two projects for the Library – the re-painting of the mural in the Children's room when the building is re-carpeted and replacing the AV system in the Friends room. President Neats asked the Board Secretary to send a note to the Friends expressing the Board's gratitude.

No report from BCCLS.

#### **Building & Grounds**

Ms. Ballo reported that she has a tentative install date of the first week in March for the exterior lockers. The design of the locker wrap was discussed.

Ms. Ballo advised that the Library needs to renew its contract for snow removal and landscaping.

#### **Motion by Mr. Langschultz to contract with current vendor Country Green.**

**Ms. Phipps seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes  
Ms. Cruz-Betesh - Yes  
Ms. Deauna – Yes  
Mr. Langschultz - Yes  
Councilman Lodato - Yes  
Mr. Neats - Yes  
Ms. Phipps – Yes  
Ms. Rivas - Yes  
Ms. Shaffren - Yes



The motion carried.

### **Finance Committee**

The financial summary was distributed and discussed.

### **Personnel**

Ms. Ballo reported that she has been in communication with the Board's Personnel committee regarding a staffing situation.

### **Policy**

No report.

### **Director's Report**

Ms. Ballo advised she is hopeful that Commercial Interiors Direct will be at the March meeting to present their proposal for re-carpeting the building. Future staff training on Narcan was discussed.

### **Trustee Education**

President Neats shared information on a Thriving Friends Group virtual program presented by BCCLS.

### **Old Business**

No report.

### **New Business**

Applications for the 2021 Lucille Tendler Community Service Award were discussed.

The Board is planning to hold their March 10, 2022 meeting in person.

Ms. Cruz-Betesh thanked the Library staff for their participation in the school district's MLK Day of Service program.

### **Adjournment**

**Motion by Ms. Cruz-Betesh to adjourn the meeting.**

**Mr. Langschultz seconded the motion.**

On a roll call, the vote was recorded as follows:

Ms. Chittum - Yes  
Ms. Cruz-Betesh - Yes  
Ms. Deauna – Yes  
Mr. Langschultz - Yes  
Councilman Lodato - Yes  
Mr. Neats - Yes  
Ms. Phipps – Yes  
Ms. Rivas - Yes  
Ms. Shaffren - Yes

The motion carried.



Meeting adjourned at 8:13 pm.

Respectfully submitted,

*Barbara Chittum*

Jennifer Murray, Recorder for  
Barbara Chittum, Recording Secretary