



BERGENFIELD LIBRARY BOARD OF TRUSTEES MEETING

**Minutes
June 9, 2022**

Present

Thomas Neats, President
Marcela Deauna, Treasurer/Acting Recording Secretary
Fanny Cruz-Betesh
Christopher Langschultz, Alternate for Superintendent of Schools
Thomas Lodato, Council Liaison
Laurie Phipps, Vice President
Allison Ballo, Director
Darlene Swistock, Interim Recorder of Minutes

President Neats called the meeting to order at 7:35 pm.

Notification of Public Meeting

President Neats read the report on public notification of this meeting.

Minutes

A motion was made by Mr. Langschultz, seconded by Ms. Deauna, to accept the May 12, 2022 minutes. All in favor with the exception of Ms. Cruz-Betesh who abstained because she was not present at that meeting. Motion carried.

Bills

A motion was made by Ms. Phipps, seconded by Ms. Cruz-Betesh, to approve the June amended bill list. There was a question about the PSE&G bill. All in favor. Motion carried.

Public Portion

Mr. Sean Perry attended as a member of the public, but did not say anything other than that he was there to occupy the space.

Correspondence

A recurring Room Rental Request was received from the LLD class at Lincoln Elementary School: monthly meetings on the second Thursday from 10:00-11:00 am. They expect to have 15 students (ages 6-13) and 4 adults for arts and crafts.

A motion was made by Ms. Cruz-Betesh, seconded by Mr. Langschultz, to approve the continued use of the Library's meeting room space by the LLD class from Lincoln School monthly on the second Thursday of the month. All in favor. Motion carried.

President's Report

President Neats thanked Darlene Swistock for taking the minutes at the meeting. He thanked the library staff for participating in the Memorial Day parade and Bergenfield Family Fun Day on June 5. He discussed the roof issues with Ms. Ballo and also the status of the F/T Youth Services Librarian position. He would like to send a thank you letter to the Garden Club for providing and planting the flowers. Lastly, he extended his best wishes for Father's



Day. Reminder that the band Forever Young will be at the Bergenfield High School on June 12; this is sponsored by the Library. The winner of the Lucille Tendler Award is Eva Gallione.

Committee Reports

BCCLS and Friends

The Friends did not meet so there is nothing to report. The BCCLS office is hosting several programs which offer CE credit for trustees, and the details were shared with the board. Ms. Ballo asked that the trustees let her know if they are interested in attending and she will register them.

Building & Grounds

Ms. Ballo advised about current issues with the roof drains.

Finance Committee

The financial summary was distributed and discussed

Personnel

Ms. Ballo noted that she is still interviewing for the Youth Services Librarian. Discussion followed about the compensation package.

Policy

No report.

Director's Report

The Director's Report was previously distributed to the board. Ms. Ballo mentioned that the Summer Reading Kickoff is June 26.

Trustee Education

President Neats asked Darlene Swistock about the upcoming BCCLS training opportunities. BCCLS Diverse & Underserved Populations Committee is co-hosting: "A Truly Safe Space: Cultural Literacy; First Amendment Muscle with the Bergen County LGBTQ+ Advisory Commission on June 21 and the BCCLS office is hosting a Google Introduction training series (June 6-August 1 at 10:00 am). He also asked that when trustees are travelling, they try to visit local libraries outside BCCLS to get ideas.

Old Business

No report.

New Business

Motion by Ms. Phipps to approve Resolution 2022-10 - Resolution to Transfer of Funds to Capital Expense Account. This transfer will partially cover anticipated expenses for the upcoming carpet/flooring project. Mr. Langschultz seconded the motion.

On a roll call, the vote was recorded as follows:

Mayor Amatorio - Absent

Ms. Chittum - Absent

Ms. Cruz-Betesh - Yes

Ms. Deauna - Yes

Mr. Langschultz - Yes

Mr. Lodato - Yes



Mr. Neats - Yes
Ms. Phipps - Yes
Ms. Rivas - Absent
Ms. Shaffren - Absent
Dr. Tully - Absent

Motion carried.

The next meeting will be held on September 8, 2022.

The bills list for July and August will be circulated and paid on time and then formally approved at the September meeting.

Adjournment

A motion was made by Mr. Langschultz, seconded by Ms. Cruz-Betesh, to adjourn the meeting. All in favor. Motion carried.

Meeting adjourned at 8:07 pm.

Respectfully submitted,

Marcella Deauna

Darlene Swistock, Recorder for
Marcella Deauna, Treasurer/Acting Recording Secretary