



BERGENFIELD LIBRARY BOARD OF TRUSTEES MEETING

**Minutes
May 11, 2023**

Present

Thomas Neats, President
Laurie Phipps, Vice President
Sorah Shaffren
Allison Ballo, Director
Jennifer Murray, Administrative Assistant

President Neats called the meeting to order at 7:38 pm.

Notification of Public Meeting

President Neats read the report on public notification of this meeting.

Minutes

We did not have a quorum of the Trustees present to approve the April 20, 2023 meeting minutes. The April minutes will be formally approved at the June 8, 2023 meeting.

Bills

We did not have a quorum of the Trustees present to approve the May bill list. The May bill list will be formally approved at the June 8, 2023 meeting.

Public Portion

No public comments.

Correspondence

No report.

President's Report

President Neats reported that he has made a few visits to the library and has been in communication with Ms. Ballo. President Neats thanked Ms. Phipps for her correspondence to the Borough on behalf of the Trustees. President Neats expressed his congratulations to the Langschultz family on the birth of their daughter and provided an update on Ms. Deauna's injuries.

Committee Reports

BCCLS and Friends

No report from BCCLS. Ms. Ballo shared that Bergenfield would be hosting the BCCLS Executive Board meeting the following week.

Ms. Ballo shared a sample of the banned books t-shirt that the Friends are selling via Bonfire and reported \$400 was raised to date.



Building & Grounds

Ms. Ballo reported that there have been ongoing issues with the roof so there will be upcoming maintenance bills.

Finance Committee

The financial summary was distributed and discussed

Personnel

Ms. Ballo shared that with recent personnel changes she was able to hire a part time Library Associate to help with Adult programming.

Policy

No report.

Director's Report

Ms. Ballo shared the upgraded camera that has been installed in the YA room. The goal is to add several cameras per year to update the older system. Ms. Ballo discussed current CD rates available but no action could be taken due to lack of a quorum. Ms. Ballo shared that the Borough will continue to use the library as a host site of various meetings due to the broken elevator at Borough Hall.

Trustee Education

President Neats discussed an article included in the board packet regarding book challenges.

Old Business

Ms. Phipps reported on attending the Staff Breakfast earlier in the month.

New Business

No report.

Adjournment

Meeting adjourned at 7:57 pm.

Respectfully submitted,

Barbara Chittum

Jennifer Murray, Recorder for
Barbara Chittum, Recording Secretary