



August 2023

Dear Parent or Guardian:

Bergenfield schools are now back in session and the unofficial start to Fall has arrived. The staff and Trustees of the Bergenfield Public Library wish you and your student a successful school year and are here to support your child's educational journey.

The Library is happy to serve as a safe space for students after school and is planning fun afternoon programs for your child. For the 2023-2024 school year, middle school age children (Grade 6-8) are allowed in the building unattended, but there will be a reduced amount of seating and equipment available so as to maintain safe social distancing in the Children and Young Adult Rooms. An overflow area will be set up on the second floor to provide additional seating for students to sit quietly and work on homework or school projects. Children are not permitted to sit on the floor or aisles at any time, nor are they allowed to congregate in groups in the public bathrooms. Because of space limitations, we strongly recommend that parents make alternate arrangements for after school child care.

As a reminder, the Library is a public building open to all individuals. It is not the Library staff's responsibility to provide supervision or to care for children or their belongings while parents, guardians or caregivers are not present. Please note that while the Library does have security cameras on the premises, there are set guidelines concerning the accession and release of camera footage.

In addition, all visitors are required to follow the Code of Conduct, which includes our exterior grounds. Any student who does not follow the Library's Code of Conduct will be asked to leave the premises immediately. We encourage you to review the policy ahead of time with your child so everyone is aware of the rules. All Library policies can be found via <https://www.bergenfieldlibrary.org/library-policies/>

If you have any questions or comments, please feel free to reach out to me directly.

Sincerely,

Allison Ballo

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