



Library of Things Lending Policy

The Library is excited to offer a new alternative collection of “things” for Bergenfield residents to borrow. Some of these items include:

- Wifi Hotspots
- Kindles
- Assorted STEAM kits
- Museum Passes

We ask that borrowers abide by the following rules:

- These materials may be borrowed by any active adult (18+) Bergenfield cardholder in good standing (card does not have fines exceeding \$10.00 at time of checkout)
- Checkout is limited to two items per household at any given time. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning items.
- Most Library of Things items may be borrowed for 4 weeks (28 days.) Some items will be available for a 1-week period (7 days) and will be labeled as such.
- Holds can be placed on Library of Things items through [the separate online catalog](#) or by contacting the library via phone or email.
- The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.
- Borrowers may not download or delete any titles, accounts, or content from electronic devices.
- Library of Things materials must be returned in person to either the Reference or Children’s Desks (will be specified upon checkout.) They may not be returned to another library or in the outside Book Drop. Items returned in the book drop or at another BCCLS library will result in a \$10 fine.
- Library of Things materials must be returned complete and packed as they were received. Borrowers should review kits before returning them to ensure that all pieces, components and instructions are included. See the Contents List of each item for details.
- Returned kits will be checked by a staff member and there may be a replacement charge added to the borrower’s library card for any missing or damaged parts.
- Overdue fines will be listed on each Library of Things item.
- In the event that the item becomes lost, damaged or unusable, borrowers will be responsible for the full replacement cost of a new or comparable model. The Library cannot accept replacement items in lieu of payment. Replacement costs will be listed on each Library of Things item.

NOTE: This is a lending program ONLY. Library staff is not available for instruction in the use of Library of Things materials. Detailed instructions are included with each item.

Approved by the Bergenfield Library Board of Trustees on February 11, 2021