

BERGENFIELD LIBRARY BOARD OF TRUSTEES MEETING

**Minutes
October 12, 2023**

Present

Thomas Neats, President
Laurie Phipps, Vice President (arrived 8:00 pm)
Fanny Cruz-Betesh, Secretary
Natalie Rivas
Allison Ballo, Director
Jennifer Murray, Administrative Assistant

President Neats called the meeting to order at 7:44 pm.

Notification of Public Meeting

President Neats read the report on public notification of this meeting.

Minutes

We did not have a quorum of the Trustees present to approve the September 14, 2023 meeting minutes. The September minutes will be formally approved at the November 9, 2023 meeting.

Bills

We did not have a quorum of the Trustees present to approve the October bill list. The October bill list will be formally approved at the November 9, 2023 meeting.

Public Portion

No public comments.

Correspondence

President Neats read thank you cards from Linda Mohr, longtime volunteer and past President of the Friends of the Library, and Mr. Richard Chittum, spouse of Board Trustee Barbara Chittum who recently passed away.

President's Report

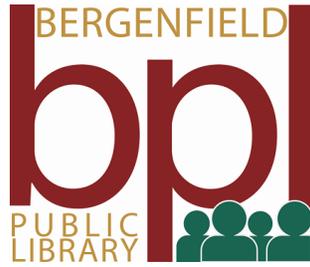
President Neats reported that he was aware the personnel committee recently met. Personnel matters will be discussed in closed session at a future date. President Neats reminded those in attendance of budget constraints we faced in 2023 which affected programming.

Committee Reports

BCCLS and Friends

No report from BCCLS.

Ms. Ballo reported that the Friends' will be hosting a virtual open house on November 7th to attract new members and volunteers.



Building & Grounds

Ms. Ballo reported that repairs were once again made to the roof as there has been a series of leaks in the children's room. Ms. Ballo reminded the board that we are nearing 20 years with the current roof.

Finance Committee

The financial summary was distributed and discussed

Personnel

No report.

Policy

No report.

Director's Report

Ms. Ballo shared that she has arranged for a staff training workshop for Friday, December 8th. Part of this training will be covered by Library Link NJ. Ms. Ballo received an inquiry from a resident asking if the Library would host a meet & greet for the Board of Education candidates. Discussion followed. Library board members present opted not to proceed.

Trustee Education

No report.

Old Business

No report.

New Business

President Neats shared the proposed 2024 Library Closings and Holidays and the 2024 Board of Trustee meetings. Discussion followed. No action taken due to the absence of a quorum. Ms. Rivera shared that her term ends this year and expressed her interest in staying on the Board.

The Board agreed to hold the next meeting virtually on November 9th.

Adjournment

A motion was made by Ms. Cruz-Betesh, seconded by Ms. Phipps, to adjourn the meeting. All in favor. The motion carried.

Meeting adjourned at 8:25 pm.

Respectfully submitted,

Fanny Cruz-Betesh

Jennifer Murray, Recorder for
Fanny Cruz-Betesh, Secretary