BERGENFIELD PUBLIC LIBRARY REQUEST FOR PROPOSAL

NOTICE OF RFP

The Bergenfield Public Library is soliciting proposals through a competitive contracting process in accordance with N.J.S.A. 40A:11-4.1, et. seq. Sealed proposals will be received by Allison Ballo, Library Director, Bergenfield Public Library on Wednesday, February 14, 2024 at 11:00am in the Bergenfield Public Library at 50 West Clinton Avenue, Bergenfield, New Jersey 07621. On Thursday, February 15, 2024 at 7:00pm the responses will be opened and read for: Custodial Services.

The RFP specifications for “Custodial Services” can be obtained in person at the Bergenfield Public Library, 50 West Clinton Avenue, Bergenfield, New Jersey 07621, during regular business hours, 9 a.m. to 4:30 p.m. or on the Library's website, www.bergenfieldlibrary.org. RFP responses must be enclosed in a sealed envelope, clearly marked with the name and address of the respondent, RFP title – Custodial Services, and addressed to Allison Ballo, Library Director, Bergenfield Public Library, at the address above. Responses shall be received by mail or hand delivery by the submission due date as no proposals received after this time will be considered.

A walk-through of the building in which the custodial services will be performed Thursday February 1, 2024 between the hours of 10am to 12pm. If the Library is forced to close unexpectedly due to inclement weather on February 1, 2024, the rescheduled walk through date is Tuesday, February 6, 2024 between the hours of 10am-12pm. Prospective bidders are welcomed to visit the building on their own time to inspect the hallways, measure the floors, and review any other information they may need to finalize a proposal. Please be advised, no questions will be answered during said visits. Any RFP Addenda will be issued on the website, and processed in accordance with N.J.S.A. 40A:11-23 (c)(1). Therefore, interested respondents should check the website from now through RFP opening. It is the sole responsibility of the respondent to be knowledgeable of all addenda related to this procurement. Bidders are required to have a current New Jersey Business Registration Certificate P.L. 2004, N.J.S.A. 52:25-24.2. Respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27 et. seq. Record/Herald-January 24, 2024 Fee: $34.32 9728234